

Cambridge University Bowmen Committee Meeting

Minutes taken by: Liam Pattinson

Wednesday 16th January, 2019

Attending

- Andrew Browne (Captain)
- Liam Pattinson (Secretary)
- Jack Atkinson (Equipment)
- Robert Spencer (Web)
- Kimberley Callaghan (Tournaments)
- Zhengao Di (Equipment)
- Abi Pearce (Publicity)
- Fraser Waters (Novice)
- Alex Guyon (Social)

Apologies

- Nancy Chen (Treasurer)

Agenda

- Welcome and apologies.
- Cambridge BUTTS, final checklist.
- Captain's report.
 - Clickers visit.
 - Joint coaching with ARU.
 - Sunday Coaching.
 - MBC Meeting.
 - BUCS Outdoor payment.
 - Future CAA meetings.
- Secretary's report.
 - Missing stash payments.
 - Missing membership payments.
 - GDPR and Social Media.
- Treasurer's report.
- Equipment report.
 - New bosses.
- Novice Officer's report.
- Tournaments report.
 - BUCS entries.
 - Grudge match.
 - Target days.
 - Arrow awards.
 - Upcoming external events.
- Publicity Officer's report.
- Social Secretary's report.
 - Annual dinner.
 - Pub crawl.
 - Beginner formal.
- Web Officer's report.
 - Training page.
- Welfare report.
- Any remaining business.
 - Development scheme.
 - Changes to AGB Beginner Course rules.
 - Regular meeting times.
 - Committee conduct.

Minutes

Welcome & Apologies

The committee meeting started at 19:00 at the Elizabeth Way Range.

Cambridge BUTTS

We have received over 20 signups from Cambridge, 15 from Derby, and lower numbers from Oxford and Loughborough.

We have just enough volunteers to cover the Sunday morning session, and plenty for the afternoon session. We could move some archers to the afternoon session to account for this.

The bosses will be moved on Saturday morning, though it isn't clear where we could store them. Laptops will be provided from LP and AB. JA will be handling music, while ZD will be bringing clipboards. We will need to bring red pens for judging. Parking has been organised by LP.

AB will print score sheets once we have access to Tamlyn Score.

ACTION, AB: Print score sheets

LP will contact the Sports Centre to organise a table and chairs.

ACTION, LP: Organise table and chairs

JA/ZD will buy in cones which will be used to designate waiting/shooting lines. These will later find a use in our regular shooting sessions.

Only Oxford will be coming to the social. AG will contact the Isaac Newton to let them know we'll be there for results. We have room for 29 people at Gourmet House, though they asked for orders in advance.

ACTION, AG: Contact Isaac Newton.

ACTION, AG: Collect and pass on orders (coordinate with KC).

NC should buy gifts for judges.

ACTION, NC: Get small gift for judges.

We will be moving bosses back to the range at 5pm. ZD volunteered to help with this. Committee members should arrive at 8am to help rotate bosses before shooting.

Captain's Report

AB will email drivers and Clickers to organise a second trip. If no drivers can be found, we will instead organise to take the train. The trip should be organised for the end of February or beginning of March.

ACTION, AB: Organise second Clickers trip.

ARU are currently in their exam season, but once this is concluded AB will get in contact to organise joint coaching sessions similar to the mental skills workshop last term.

ACTION, AB: Organise joint coaching with ARU.

Philip and Mary have offered two coaching sessions on Sunday mornings 3rd February and 24th February. Otherwise, they will be coaching every Wednesday at the range as usual.

The Men's Blues Committee meeting has been scheduled for 7pm on January 31st. AB will attend to present our case. JA also offered to attend.

BUCS have claimed that we haven't paid for BUCS outdoors, though our records indicate that we did. We will need to provide proof to rectify this.

ACTION, AB, NC: Find bank statement, send proof of payment.

JA won't be able to attend CAA meetings in future, so some other member of the committee should attend. Useful information, such as changes to AGB policies or upcoming county-level competitions. Usually either the Captain or Secretary will attend.

AGB will require us to announce beginner's courses two weeks in advance. This should be added to the secretary role description.

ACTION, LP: Update secretary role description.

Secretary's Report

At the end of last term, all but one member had paid for their stash.

ACTION, LP: Chase up remaining stash payment.

LP has been working with NC to chase up missing membership payments. Around 10 hadn't paid at the start of this term.

ACTION, LP: Continue to chase up payments.

No resolution has been found for our social media policy. Our privacy policy should be updated to specify that images showing our members may be posted to social media, though those who do not opt-in will not be tagged in photos and will not be the sole focus of any photographs.

ACTION, LP: Send Abi social media exceptions.

ACTION, LP: Update privacy policy.

CAA have been notified of our membership numbers. We currently have around 100 members, with more expected within the next few weeks. Around 50% of our beginners are female, while our experienced membership is about 33% female – this is roughly consistent with previous years. Further demographic statistics were requested by the committee.

ACTION, LP: Make demographics graphs.

Treasurer Report

A new travel scheme is now in place. Archers now pay £10 for their first two competitions of a term, and £5 for each competition after that. Drivers will not pay for sessions they drive in, though will progress through the scheme as if they had. After driving for a third time, as further competitions will be free. These details should be included in the next tournament email.

ACTION, KC: Include details in next external competition email.

Equipment Report

£120 of new limbs was purchased in a Merlin sale. The club has also acquired 3 used bosses and frames which will be delivered this Saturday. We are planning on using the Danage to patch up existing bosses, which the new frames will be used to replace our aging and damaged frames as and when it is appropriate. It will be difficult to find storage for these, though JA and ZD are working on a solution. We may use them to replace the layered foam bosses at the Sports Centre.

The club now possesses a surplus of faces, as some were bought for the BUTTS leg and Clickers later offered to sponsor them. We will need to buy in more nocks. In addition, JA is hoping to buy an arrow-jac for the outdoor season.

Some bosses were rotated just after Christmas. This should continue throughout term, and committee members should take the initiative to rotate bosses themselves if they notice any becoming damaged.

Equipment training sessions have moved to Sundays after our regular sessions. JA will be away for many of these, but ZD can help with January 27th.

Tournaments Report

Our BUCS entries have been sent to the Sports Centre. We will be sending 12 archers, including a novice team.

Our regular Churchwill field has been booked from 10am to 5pm on February for the grudge match. KC will request entries from both universities after our BUTTS leg.

ACTION, KC: Inform Oxford, ask for entries.

A social should be organised for the evening, which should preferably be a college formal.

ACTION, AG: Organise formal.

The round will be a frostbite, with a possible head-to-head afterwards if we have time.

KC will start running target days on Sunday mornings, where we can perhaps include some 25m rounds.

ACTION, KC: Organise target days.

Arrow awards will be on offer this term for those who are interested. Committee members may need to help training our beginners for this.

The club ladder will restart this term, and those participating will have to sign up again.

ACTION, KC, RS: Set up and start club ladder.

The county champs will be the week after BUCS this year. This should be advertised to club members at the end of this week. It will be a 1440 followed by a 720/head-to-head the following day. We may be able to subsidise entry.

ACTION, KC: Advertise county champs.

BUTC entries open this week.

Novice Officer's Report

One novice is expected to drop out of the squad, though one beginner may be joining.

FW plans on organising a novice coaching session sometime this term. Philip and Mary have already been made aware of this.

Publicity

AP suggest that we could approach local companies to ask for sponsorship for individual competitions, and that we may offer target days as a reward. Companies may be more likely to consider sponsorship for an expensive event, such as fielding a team at BUCS Outdoors, than to offer a general sponsorship.

'Meet the Committee' posts on our social media are now complete, so now we have space to post new things. AP suggested that we start making weekly posts to promote women in sport. Female and non-binary members of the club will be asked to provide profiles for themselves to showcase the diversity of our membership.

ACTION, AP: Request profiles for Women in Sport.

AP reminded the committee to submit items for photo of the week and competition reports.

Social Secretary

Annual dinner has been organised, though some have yet to pay.

ACTION, NC: Chase up payments.

The beginners formal will be held on January 26th. AG is also hoping to organise a college bar crawl within the next few weeks.

ACTION, AG: Organise pub crawl.

Web Officer

New indoor classifications have been posted to the website under copyright. RS is still working on the training page, which will include gifs/videos of warmups and exercise routines.

Other Business

JA is planning to send out homework to development scheme members to push them to set goals, record their shooting routine, etc. He also requested dates for development scheme coaching. At least one Sunday session would be preferable.

ACTION, AB: Select dev scheme coaching days.

Some novices have requested to join the scheme, so they will be invited this term.

We will be scheduling committee meetings regularly every fortnight this term. We will try to alternate between Wednesdays and Fridays.

Wrap-up

The meeting finished at 20:40.