

Cambridge University Bowmen Annual General Meeting 2019

Minutes taken by: Liam Pattinson

Friday 14th June, 2019

Attending

- Andrew Browne
- Liam Pattinson
- Nancy Chen
- Abigail Pearce
- Yuhang Xie
- Thomas Burridge
- Sam Kitson-Platt
- Yang Pei
- Lukas Cincikas
- Robert Spencer
- Alexander Kent
- Shivam Sheth
- Zhengao Di
- Sheyna Cruz
- Siling Zhang
- Kimberley Callaghan
- Jack Atkinson
- Eleanor Brug
- Mohammad Daudali
- Alex Guyon

Apologies

- Fraser Waters
- Lindsay Greer

Agenda

- Welcome and apologies.
- Committee Reports:
 - Captain's Report.
 - Secretary's report.
 - Treasurer's report.
- Discussion and votes on updates to the constitution.
- Setting membership fees for the upcoming year.
- Election of a new committee.
- Any remaining business.

Minutes

Welcome & Apologies

The AGM started at 13:03 at the James Dyson Building at the Department of Engineering.

Captain's Report

Competitions

Oxford won Varsity this year in both the experienced and novice categories. Cassandra Lim and Yang Pei obtained half-blues.

The club performed well at BUCS Indoors, with Fraser Waters, Kimberley Callaghan and Chris Guerin qualifying for the finals. Our novice team performed especially well, with Demelza Wright obtaining a bronze individual medal and our novice team winning silver. Our novices also performed well at BUCS outdoors, again winning silver as a team, while Yang Pei achieved an individual bronze medal.

Our experienced team came in eighth place at the BUTTS league, while our novices came second. This reflects an ongoing trend with our experienced team, though we are seeing more engagement than in previous years, which bodes well for our future competitions.

This year saw the introduction of BUTTS non-recurve champs, at which we achieved team bronze. Jack Atkinson and Kimberley Callaghan obtained gold medals in gents compound and ladies barebow, while Andrew Browne and Cassandra Lim won bronze medals in the gents and ladies longbow categories. In the following head-to-head rounds, Jack Atkinson and Liam Pattinson won silver medals in gents compound and gents barebow respectively, while Kimberley Callaghan and Cassandra Lim won bronze in the ladies barebow and longbow categories.

We were able to reclaim the Town vs Gown trophy from Cambridge City Bowmen, and were able to send an all-recurve team to BUTC. This was also the first year in which we sent a novice team to the Warwick Open Novice Tournament, at which Tom Burrige obtained a bronze medal. Additional trophies were obtained by Andrew Browne, Jack Atkinson and Kimberley Callaghan at external events, and Kimberley Callaghan set a new national field record.

Internal Club Matters

We filled our beginners course this year, and saw good attendance at outdoor sessions. Friday-night socials after shooting have been very successful. Some new experienced members joined our club and have regularly attended competitions, though others joined only briefly before leaving, despite efforts to retain them. We scheduled regular target days throughout the year, which have helped to keep our members engaged.

Administration

Cambridge University Sport have started a health and safety audit scheme, and they were very impressed with the standards of our club. This is likely to

become a regular event in future years.

Overall

The club has been growing and improving this year, with many individual successes and a very engaged group of novices. There has been much more enthusiasm for competitions from our experienced members, which we hope will translate into success in the next BUTTS league. Though building competitive performance takes time, we are on the right track to achieve this.

Secretary's Report

The club currently consists of 100 members, of which 59 identify as male and 40 as female. This is a slight drift away from gender equality, as last year there were 55 male and 42 female.

48 members are recent graduates of the beginners course, 12 are members of the novice squad, and 40 are experienced. We took on two more novices than usual this year, and increased beginner retention by 5 (though we do not have data suggesting improved attendance). The number of experienced members has dropped by 4.

The club is composed of 53 undergraduates, 34 postgraduates, 6 staff, 4 alumni, and 3 additional members who did not specify. The most common college was tied between Trinity and Kings, with 8 members each, followed by Wolfson and Churchill with 6. There are 5 each from Hughes Hall and Johns, and 4 each from Emmanuel, Downing, Pembroke, and Clare. This follows the trend of high representation from some graduate/mature colleges.

Administrative work has been business-as-usual this year, with no major changes imposed by ArcheryGB or University of Cambridge Sport. From now we will have to announce our have-a-go or taster sessions to AGB in advance, and there are tentative motions towards a requirement that qualified coaches must be present on a beginner's course (currently it is only strongly suggested). Cambridge Sport are expected to provide stash next year, though this is conditional on pricing and whether it is appropriate for the sport.

Treasurer's Report

NOTE: The figures listed below are not finalised, as some reimbursement cheques have not yet been cashed, and some of our members still owe the club money.

We started this year with £5400. Our main source of income was membership fees and beginners course fees, which came to £7060. We were offered an additional £2000 grant from the sports centre. The club earned £310 from the bow loan scheme, with a further £80 expected from Easter term. This is £300 down from last year. £300 was earned from our have-a-go sessions, and around £500 was earned by providing storage space at the range.

The most significant expense for club was equipment maintenance and purchases, coming to £3697.68. This is considerably more than was budgeted, as the club purchased new damage at a discount which is expected to last for several years. We underspent on travel, which came to £1196.96. We are expecting to spend around £300 more on travel by the end of this year. The savings this year

are due to improved competition participation and more club members owning their own cars.

The club spent only £760.10 on coaching, so there is room in the budget for more coaching next year. As we received positive feedback for group coaching sessions, this may be a good use of any extra coaching budget. The club also spent £346 on affiliations to Archery GB, SCAS and CAA.

Overall, the club received an income of £10271.12 and spent £11949.24. There is currently much more money in our accounts than our books, which stand at £7732.36 and £5721.77 respectively.

Constitution Updates

All proposed constitution changes were given some time for debate before voting. Please refer to the document 'Proposed Constitution Updates', Liam Pattinson, June 4th 2019.

Changes to Welfare Officer Election

It was proposed that the committee should elect a welfare officer (or two welfare officers) at the AGM, rather than having the committee co-opt a welfare officer at their discretion. 10 voted to continue co-opting a welfare officer, while 6 voted to elect them.

Next, a vote was held to amend the constitution to specify that, if two welfare officers are co-opted, one should be a gent and one should be a lady, with both having equal standing as welfare officers. This was passed with 18 votes.

Changes to Committee Co-Opt Procedure

A vote was held to amend the methods by which the committee may co-opt members to fill vacancies or any other need outside of an AGM. It was proposed that any such vacancy should be advertised to the full club membership, and that any current club member would be eligible to apply. The committee would then vote for their preferred candidate by single transferable vote. This motion was passed with 17 votes in favour.

Updates to Committee Positions

A vote was first held to change the constitution so that the webmaster and publicity officer could be recognised as separate roles, and was passed unanimously.

The new role of development officer was then introduced to the AGM, and a vote was held to include it in the constitution. This was passed with 13 votes for the role.

Update for Jointly-Held Committee Roles

A vote was held to update the constitution to allow any role besides Captain, Secretary or Treasurer to be jointly held between multiple individuals. This was passed unanimously.

Miscellaneous Changes

A vote to replace gendered pronouns with gender neutral pronouns (they/their/them) was passed unanimously. A vote to correct any existing typos in the constitution was also passed unanimously.

Merging Tournaments and Records Officers

A motion was proposed to combine the roles of tournaments and records officers into a single role. This was reasoned to be advantageous as there is significant overlap between the roles, and the records officer role does not require as much work as other committee positions. A vote was held, and was passed with 13 votes.

Membership Fees

The current membership fees were described to the club, and a discussion was held to decide whether they should be changed. The club has received feedback from staff and alumni that it costs too much to shoot with the club, as they must pay higher fees and pay for their own Archery GB affiliation. Those at the AGM agreed that these additional fees should be made clearer when people sign up. It was proposed that all fees should remain unchanged, and this was passed unanimously. Club fees are listed in Table 1.

Committee Elections

All nominees present were given 2 minutes to introduce themselves and outline their plans for the next year before voting was held (nominees for Captain were given 4 minutes). Each speech was followed by a short Q&A. One club member opted to submit votes by email. Liam Pattinson applied for the role of Tournaments and Records Officer, and received nominations from Robert Spencer and Andrew Browne. Results are summarised in Table 2.

Other Business

Liam Pattinson proposed that the club should offer lifetime membership to Jack Atkinson. Jack Atkinson and Heather Reynolds proposed that the same should be offered to the senior treasurer Lindsay Greer, and Kimberley Callaghan proposed that this should be offered to Nancy Chen. All propositions were passed unanimously.

CUB JOINING FEES 2019-2020

Student Membership	£60
Staff/Alumni Membership	£80
Student Beginner's Course	£60
Staff/Alumni Beginner's Course	£80
Summer Joining Fee	£40
Easter Term Joining Fee	£30
Elizabeth Way Range Fee	£27.50

Table 1: A summary of joining fees for the year 2019-2020. Summer and Easter term joining fees are not only applicable to Cambridge University students/staff/alumni, but also to ARU students and those from external clubs who wish to share our outdoor range, but in these cases it does not result in CUB membership. Elizabeth Way Range fees are not decided by CUB, but are instead a requirement of the Cambridge Shooting Association.

CUB COMMITTEE ELECTIONS 2019

POSITION	NOMINEES	VOTES
CAPTAIN	Robert Spencer	21
	RON	0
	Abstain	0
SECRETARY	Liam Pattinson	19
	RON	2
	Abstain	0
TREASURER	Lukas Cincikas	18
	RON	3
	Abstain	0
EQUIPMENT	Zhengao Di & Alexander Kent	21
	RON	0
	Abstain	0
TOURNAMENTS/ RECORDS	Liam Pattinson	18
	RON	0
	Abstain	3
NOVICE	Andrew Brownes	18
	RON	1
	Abstain	2
SOCIAL	Yuhang Xie	21
	RON	0
	Abstain	0
WEB	Mohammed Daudali	21
	RON	0
	Abstain	0
WOMEN'S	Abigail Pearce	20
	RON	0
	Abstain	1
PUBLICITY	Sam Kitson-Platt	15
	Abigail Pearce	5
	RON	0
	Abstain	1
ALUMNI	Nancy Chen	21
	RON	0
	Abstain	0
DEVELOPMENT	Kimberley Callaghan	18
	RON	2
	Abstain	1

Table 2: Summary of votes for each candidate. ‘RON’ stands for ‘Re-Open Nominations’. Vote tallies have been amended since the AGM due to miscounts, though this has not affected any outcomes.