

Cambridge University Bowmen AGM 2016 – Minutes

Jack Atkinson

17/6/2016

The 2016 AGM was held at 12:30 on 17/6/2016 at Clare Colony (Chesterton Lane, Cambridge, CB4 3AA).

1 Welcome and apologies

Present: Jack Atkinson (proxy from Heather), Sophie Mathias (proxy from Karen, Will, Abi), Robert Littlechild, Tak Ho, Maryia Karpiyevich, Eleanor Brug, Omar Sabbagh, Matthew Horton, Vamsee Bheemireddy, Lydia Sinnett-Smith, Izz Hitchen, Richard Whiter, Michael Warman (proxy from Aiden), Sam Johnson, Nancy Chen.

Apologies: Abi Pearce, Heather Reynolds.

2 Acceptance of 2015 AGM minutes

The 2015 minutes were unanimously accepted.

3 Committee reports

3.1 Captain's report

Errr... sooo.... We have been performing OK individually this year, but have had a poor team showing. We ran a good beginners' course – The introduction of paperwork to help teach was good, and we kept more of beginners in to the outdoor season than previous years! Novice response has not been so good however. Varsity and BUTTS leg were pretty slick.

3.2 Secretary's report

We have registered 71 members, 4 of which were beginners.

3.3 Junior treasurer's report

- Profit/loss: expected profit around 700, 150 ring fenced for coaching qualifications, remainder could be spent on bosses in near future.

Table 1: Summary of books for this year

	Year beginning	Current balance (year end is 30/09/16)
Treasurer's Account	£1587.11	£3193.78
Bowloan Account	£294.92	£0.00 (account closed)
Tournaments Account	£722.44	£722.44

- Bowloan account: the funds were transferred to the main account since it is possible to ring fence Bowloan income for Bowloan expenditure without the complication of an extra account.
- Tournaments account: plan is to close this account and use the funds for a large purchase, for example bosses. The original source of this account was found and it was established that the funds could be used.
- Registration: the current system is to register with Proctor with club accounts & officers before December, in addition carry out Grant Application via Sports Service to get funding (usually in region of £1200) over Easter vacation. This process is changing and as far as I know there will be a single application/registration to do which has been trialled this year with a few clubs. I don't know much more other than the fact that they have indicated that they will pay more attention to Health and Safety.
- Online banking: I have not looked into online banking facilities at Lloyds or other banks. This might be something to look into in the future to remove the hassle of cheques. The argument that cheques are safer is dubious considering a signatory can sign their own cheque and most signatures are indistinctive. With online banking a more rigorous internal audit process would be necessary, for example the Captain and Secretary regularly checking the accounts.

4 Four motions to update the club constitution by Jack Atkinson

4.1 Amendment to point 3 concerning voting rights

Current wording: *'... All members of the club who are students of the university shall have full voting rights at Club meetings.'*

Proposed new wording: *'... All members of the club shall have full voting rights at Club meetings.'*

The motion was passed unanimously.

4.2 Amendment to point 9 concerning notification of the AGM

Current wording: *'An Annual General Meeting shall be held during the academic year. The time and venue of this meeting will be determined and publicised by the committee at least 14 full term days beforehand. ...'*

Proposed new wording: *'An Annual General Meeting shall be held during the academic year within term time including May Week. The time and venue of this meeting will be determined and publicised by the committee at least 14 days in advance. ...'*

The motion was passed unanimously.

4.3 Amendment to point 9 concerning publication of the agenda for the AGM

Current wording: ‘...Prior to all general meetings notice of the agenda shall be sent out with notice of the meeting.’

Proposed new wording: ‘...Prior to all general meetings notice of the agenda shall be sent out one week before the meeting.’

After some discussion it was decided to change the wording to say that ‘...sent out at least one week before...’.

The motion was passed unanimously following this.

4.4 Amendment to point 11 concerning key committee positions

Current wording: ‘...The committee shall consist of: Captain, Secretary, Junior Treasurer, Records Officer, Equipment Officer, Novice Officer. The other committee posts of Tournaments Officer, Women’s Officer, Publicity Officer and Social Secretary may be combined with any of the posts listed above, or taken up by a separate individual.’

Proposed new wording: ‘...The committee shall consist of: Captain, Secretary, Junior Treasurer, Equipment Officer, Novice Officer. The other committee posts of Records Officer, Tournaments Officer, Women’s Officer, Website and Publicity Officer, Social Secretary and Alumni Liaison Officer may be combined with any of the posts listed above, or taken up by a separate individual.’

The motion was passed unanimously.

5 Election of new committee

Votes counted by Tak and Richard,

- Captain – Jack Atkinson, RON
 - Jack elected with 18 votes, 0 RON, 0 abstained
- Secretary – Eleanor Brug, RON
 - Eleanor elected with 19 votes, 0 RON, 0 abstained
- Junior Treasurer – Abi Pearce, RON
 - Abi elected with 19 votes, 0 RON, 0 abstained
- Equipment Officer – Robert Littlechild, RON
 - Rob elected with 19 votes, 0 RON, 0 abstained
- Novice Officer – Omar Sabbagh and Nancy Chen and Matthew Horton, RON
 - Omar and Nancy elected with 17 votes, 0 RON, 0 abstained
- Website, Records, and Publicity Officer – Jack Atkinson, RON

- Jack elected with 18 votes, 0 RON, 0 abstained
- Social Secretary – Vamsee Bheemireddy, RON
 - Vamsee elected with 19 votes, 0 RON, 0 abstained
- Tournaments Officer – Maryia Karpiyevich, Michael Warman, RON
 - Maryia elected with 17 votes, Michael second with 0 votes, 0 RON, 0 abstained
- Women’s Officer – RON
 - Eleanor elected with 19 votes, 0 RON, 0 abstained
- Alumni Liaison Officer – Lydia Sinnett-Smith, RON
 - Lydia elected with 19 votes, 0 RON, 0 abstained

6 AOB

- Then there was cake! Thank you Izz and Eleanor.
- Rob thanked the outgoing committee for their work this year.

7 Close

Meeting closed at 13:36.