

Cambridge University Bowmen

# Committee Meeting Minutes

8 Oct 2015

## Affiliation

- Aiden to get the necessary documents and cheque from Richard for re-affiliation

## Have-a-go sessions

- Ensure that equipment are complete, check the condition of the arrows, check that there are enough beginner's bows etc.
- Straw targets are still in good enough condition to be used

## Fees for beginners

- Agreed on a fee structure of £40+£2
- A quorum is not needed to set the fee structure
- Safety forms should be given to the beginners at the start of the beginner's course - They should write down their mobile number and college and crsid
- Alternatively we could make a beginner's course sign-up sheet for them
- Instead of charging the novices an extra £2, we will just include it in the fee structure
- Past practice was to get the beginners to pay £10 a term and they will be reimbursed when they return the equipment in the same condition - should be included in the form so that they look after the kit more - A document regarding this agreement may be created

## Novice equipment/ Novice matters

- All the equipment in Churchill have been moved to the range
- There is a almost complete set of bow-loan agreements

- No missing bows reported
- Equipment check should be performed
- The outstanding bows should all be moved to the range
- There is typically around 10-12 novices
- We should ask people whether they are interested in competing for Cambridge, and create a spreadsheet to indicate whether they are free on Tuesdays and Saturdays
- We can issue them a booklet to record their interest, and the coaches can remark on the booklets whether they are suitable to be novices - this will allow the coaches to pick novices during the first beginner's course

### Sophie's debrief

- The sports syndicate has been replaced a new sports service
- New acting director of sports
- New way of registering sports services will come into full effect next year
- Individual funding available
- First-aider - Should get it done by this year (Check possibility of asking for St John's Ambulance's help)

### Freshers' fair

- We do not require four separate sheets for the have-a-go sessions - It confuses the freshers and they just end up writing their names on the list with most names
- There were not enough flyers
- Laptop should be brought as handwritings can be horrid sometimes
- We should create a google doc for the have-a-go sessions to indicate their timing preferences
- We could use Marshall society's example of letting them tap their cam-card

### Beginner's course

- Need to get beginner's booklet printed (~£30 for the whole course)

### Tournaments Officer

- Jack has a system for eleague on the website, so he is happy to keep running that
- Sophie will organise and run our BUTTS leg, with help from the committee at her request
- Rob will organise our Varsity match against Oxford this year
- Rob will be responsible for advertising and explaining the Clickers Challenge, Jack is happy to submit entries as long as they are presented to him promptly
- NB. Clipboards used for tournaments are currently stored at Churchill

### Key distribution

- Rob and Jack will keep their keys and fobs.
- Keys and fob currently held by Richard will be given to Eleanor for the first few weeks of term for organisation of novice kit. After that they will be given to Nancy.
- The spare fobs, currently with Karen, Maryia and Tak will be collected by the committee and distributed to the most active shooting members once it becomes apparent with the progression of term.

### Shooting session rota

Monday- Jack and Rob

Tuesday- Rob and Nancy

Wednesday- Rob

Friday- Rob will make a doodle poll to make sure there are seniors due to be there as keys are not needed

### CAA

- We are happy with the proposals in the Agenda for the 2015 AGM
- Our approach to the fee level will be flexible, as long as the bloc fee structure is implemented we are open to considering a fair fee as determined by the CAA. Rob will email to raise awareness of the upcoming AGM in an attempt to get as many people there as possible

### CSA AGM

- \_\_Held of the 22nd October. Rob will be attending. Messages to convey include that we take our responsibility to clean the range seriously and that we do not allow anyone to shoot at the range without first vetting them for safety and competence.

#### Treasurers report

- \_\_We made a profit of approximately £260 in the last year. Hooray!